



ST. EDWARD'S CATHOLIC PRIMARY AND NURSERY SCHOOL

Head of School: Mr T Carroll

Executive Headteacher: Mrs L Flanagan

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Dear Parents,

I hope this letter finds you well. I am writing to inform you about some important changes regarding school attendance and penalties for absence that will be taking effect from September 2024. **This will apply to any holiday forms received from Monday 9th September 2024.**

Following a decision made by the MAC, governing body and the school's leadership team, there will be a new policy implemented which introduces penalty fines for unauthorised absences, specifically focusing on holidays taken during term time. These penalty notices will be issued by the local authority at the discretion of the headteacher.

As educators, we understand the value of regular school attendance in ensuring the academic progress and holistic development of our students. Research shows that pupils who have good attendance are more likely to achieve higher grades and have better futures. Therefore, it is crucial that children attend school regularly and avoid taking holidays during term time.

We appreciate that there may be exceptional circumstances where families need to take holidays during term time. However, it is important to note that such absences will be considered unauthorised and could result in the issuance of penalty notices. It is therefore advisable to plan family holidays outside of term time to avoid any potential disruption to your child's education.

We encourage all parents to support us in ensuring that their children attend school regularly and punctually. By working together, we can create a positive learning environment that maximises the potential of every student in our care.

If you have any concerns or queries regarding the new policy on penalty notices for school absence, please do not hesitate to contact the school office to discuss further. We are here to support you and your child in every possible way.

Thank you for your understanding and cooperation in this matter. Together, we can strive to provide the best possible education for your child.

Yours sincerely,

Mr. T Carroll

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Mrs L. Flanagan

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'We carry the light of Christ as we love, live, learn and look after each other'



Head of School

Executive Headteacher

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