



St Edward's Catholic Primary & Nursery School

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Chair of Governors: Mr M.Dunne and Mrs C.Brennan

Head Teacher: Mrs L. Flanagan

Policy Checklist to be inserted with all current Policies and Key Documents

TO BE COMPLETED BY REVIEWER

TYPE:	Policy	
TITLE:	Remote Learning	
Compiled / reviewed by?	All teaching staff	
Does it relate to any change in legislation?	Yes	
Which (if any) model has been used as a framework?	None	
Have any new recommendations / alterations been incorporated?	Yes	
Review Required? If yes, how long	Annually	
If significant changes, who needs to be notified?	✓ as required	
	Teachers	✓
	Pupils	✓
	Learning Support staff	✓
	Clerical Staff	
	Ancillary Staff	
	Governors	✓
	Parents	✓
Other (specify):		

TO BE COMPLETED AFTER REVIEW FOR ATTACHMENT TO FINAL COPY

When ratified by governors (if required)	November 2025
Next Review (if required)	November 2026
Next Governor approval (if required)	November 2026

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Remote education provision: information for parents

1. Aims

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school
- Set out expectations for all members of the school community with regards to remote learning
- Provide appropriate guidelines for data protection

2. Use of remote learning

All pupils should attend school, in line with our attendance policy. Remote education is not viewed as an equal alternative to attendance in school.

Pupils receiving remote education will be marked absent in line with the Pupil Registration Regulations.

We will consider providing remote education to pupils in circumstances when in-person attendance is either not possible or contrary to government guidance.

This might include:

- Occasions when we decide that opening our school is either:
 - Not possible to do safely
 - Contradictory to guidance from local or central government
- Occasions when individual pupils, for a limited duration, are unable to physically attend school but are able to continue learning, for example because:
 - They are preparing for or recovering from some types of operation
 - They are recovering from injury and attendance in school may inhibit such recovery
 - Their attendance has been affected by a special educational need or disability (SEND) or a mental health issue

The school will consider providing pupils with remote education on a case-by-case basis.

In the limited circumstances when remote learning is used, we will gain mutual agreement of remote education by the school, parents/carers, pupils, and if appropriate, a relevant medical professional.

Within 48 hours of an announced school closure, children will be provided (via School comms) with a Microsoft Sway document outlining the curriculum provision for the remainder of the week, with

appropriate resources embedded. We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects to make them work effectively online. For example, in PE, the suggested activities are tailored to be manageable for a home setting.

Where remote learning is provided for individual pupils, for a limited duration, then the remote provision will be linked to online websites and hard copies of work linked to their current learning in school.

Remote teaching and study time each day

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day, wherever possible:

EYFS	We expect EYFS children to be engaging with the range of activities set by the class teacher linked to the school curriculum. Many of these will be play-based.
Key Stage 1	We expect children to be working for 3 hours each day. Not all of this learning will be online; some work can be completed independently on paper away from a device. It is important that children take regular breaks throughout the day and these are built into our teaching timetable.
Key Stage 2	We expect children to be working for 4 hours each day. Not all of this learning will be online; some work can be completed independently on paper away from a device. It is important that children take regular breaks throughout the day and these are built into our teaching timetable.

Accessing remote education

In the event of school closure, not snow related, children will access their online lessons using Microsoft Sway and Purple Mash as their main platforms for digital education.

All tasks will be set as Purple Mash assignments, children will “hand in” the work they do, and feedback will be given using Purple Mash/ email or through verbal feedback.

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Devices are available for loan from the school. Please contact school.
- Printed packs are available for families as required.

Snow Days

Please access the links to the Sway for your child’s year group either via the email sent linked to notification of closure or the website. However, we stress the importance of only completing the suggested work linked to your own family circumstances on these days.

Remote Learning Approaches

We use a combination of the following approaches to teach pupils remotely depending on the need for the remote provision. It can take the form of :

- Lessons recorded by staff across the curriculum (included Collective Worship and story time)
- Resources provided by BBC Bitesize, Oak Academy, White Rose, Purple Mash
- Other commercially available platforms: Study Ladder, Spelling Frame, Timestables Rockstars, Oxford Owl/Reading Buddies, Letterjoin, Pickatale
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)

Engagement and feedback

St Edwards is committed to working in close partnership with families and recognises each family is unique and because of this remote learning will look different for different families in order to suit their individual needs.

Where possible, it is beneficial for children to maintain a regular and familiar routine.

We recommend that each ‘school day’ maintains structure and provides a clear timetable for children working from home remotely.

We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work by encouraging them to work with good levels of concentration.

- Parents should contact the school if their child is ill or otherwise can't complete work.
- Teachers will monitor children's work by:
- Providing contact with pupils as and when needed during the working day when available.
- Children will receive feedback on work they submit linked to the daily core lessons.
- If there is a concern around the level of engagement of a pupil/s parents will be contacted via phone to assess whether school intervention can assist engagement.
- Parents should communicate via Parentmail email address if they have any concerns
- Any complaints or concerns shared by parents or pupils should be reported to a member of SLT – for any safeguarding concerns, refer immediately to the DSL.

Additional support for pupils with particular needs

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND) may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils. Please contact our SENCo at school if you would like to discuss the needs of your child and how they will access remote learning.

Online safety advice for parents and carers

We strongly advise parents and carers to provide age-appropriate supervision for children and young people in their care using the internet. Amongst other things, this should include: talking to your child about not accessing age-inappropriate material on devices, knowing who your child is talking to online, setting up age-appropriate parental controls on digital devices

Internet filters should be used to block malicious websites. These are usually free, but often need to be turned on.

The following information and resources will help to support parents and carers to keep your child safe online:

[Support for parents and carers to keep children safe from online harm](#) which provides extensive resources to help keep children safe online and details of specific online risks, including sexual abuse, criminal exploitation and radicalisation [Keeping children safe online - GOV.UK \(www.gov.uk\)](#)

[CEOP Education](#) provides advice from the NCA on staying safe online ([CEOP Education \(thinkuknow.co.uk\)](#))

[Childnet](#) offers a toolkit to support parents and carers of children of any age to start discussions about their online life, to set boundaries around online behaviour and technology use, and to find out where to get more help and support. [Childnet — Online safety for young people](#)

[Internet matters](#) provides age-specific online safety checklists, guides on how to set parental controls on a range of devices, and a host of practical tips to help children get the most out of their digital world
[Information, Advice and Support to Keep Children Safe Online \(internetmatters.org\)](#)

[London Grid for Learning \(LGfL\)](#) has support for parents and carers to keep their children safe online, including tips to keep primary aged children safe online [The National Grid for Learning - Safeguarding \(google.com\)](#)

[Keeping children safe online](#) has support for parents and carers from the NSPCC, including guides on social media, internet connected devices and toys and online games. [Keeping children safe online | NSPCC](#)

[Let's Talk About It](#) has advice for parents and carers to keep children safe from online radicalisation (<https://www.ltai.info/staying-safe-online/>)

[UK Safer Internet Centre](#) has tips, advice, guides, and other resources to help keep children safe online, including parental controls offered by home internet providers and safety tools on social networks and other online services [Parents and Carers - UK Safer Internet Centre](#)

Links with other policies and Government guidance

This policy is linked to

- our: Behaviour policy
- Home-school agreement
- Online safety policy
- [Keeping children safe in education - GOV.UK \(www.gov.uk\)](#)
- [Teaching online safety in schools - GOV.UK \(www.gov.uk\)](#)
- [Safeguarding and remote education - GOV.UK \(www.gov.uk\)](#)